1. FUNCTION

The MaxiFeeder is intended to be used for Business Reply Envelopes (BRE), but also "standard" documents can be processed with it.

The MaxiFeeder ensures a higher document capacity and thus a higher productivity.
Before using this system thoroughly read the operating instructions. In the European Union an operator manual printed in the national language(s) is supplied with the system. If it is not, contact your authorized distributor.

**Warning**
- Before connecting check whether the system is suitable for the local mains voltage; refer to the type plate.

**Safety precautions**
- This system is only to be operated by fully trained personnel. The manufacturer accepts no responsibility for injuries caused by unauthorized operation.
- The opening of covers must be carried out only by a skilled and authorized person who is aware of the hazard involved. The system will not operate with the covers opened.
- Keep long hair, fingers, jewellery, etc. away from turning parts of the system.
- The socket outlet shall be installed near the equipment and shall be easily accessible.
- The mains plug shall be connected only to a socket outlet provided with a protective earth contact.
- Over-current protection in the equipment also relies on the branch circuit protection (max. 20 A).
- The following part(s) is (are) considered the equipment disconnect device(s):
  - power supply cord plug.

Accessory, paper feeder MF-2, for use with UL Listed NW/NGQ applicants equipment.

Note: this manual describes the additional functions of an SI 68 and necessary adjustments when a MaxiFeeder has been installed. Use this manual in combination with the Operator Manual SI 68.

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2. PREPARATIONS

The MaxiFeeder should be installed to an SI 68 at the position of feeder station 1.

It can be placed into position in the exact same way as you would with any other document hopper. Proceed as follows:

- lift the paper feed rollers with the front edge of the MaxiFeeder.
- move the MaxiFeeder forward until it hooks behind the frame axle.
- connect the connector A to the socket B (Fig. 2).

As the MaxiFeeder is auto-detected by the system when it is switched on, it is very easy to switch over from the standard document hopper to the MaxiFeeder and vice versa. Take care of connecting/disconnecting the MaxiFeeder.

Note: To allow easier hooking on of the MaxiFeeder it is advised to put the feeding plate A (Fig. 3) in the rear position. Refer to chapter 3 for adjusting the feeding plate into the desired position.

3. SEPARATION ADJUSTMENT

When the MaxiFeeder is used at an automatic separation feeder, the separation is set automatically. No manual adjustments are needed.

When the MaxiFeeder is used at a manual separation feeder it might be useful, before adjusting the separation, to remove the document hopper of the second feeder to obtain easier access.

To adjust, proceed as follows:
- squeeze the two blue handles C and D and shift the feeding plate A as far as possible to the front (Fig. 3).
- push knob B forward until it clicks.
- place a document/BRE on the feeding tray and slide it about 60 mm (2.4 inch) into the machine. Turn knob B counter clockwise if the separation is set to narrow.
- push the document/BRE between the rollers.
- turn knob B clockwise to get more resistance or counter clockwise to lower the resistance.

The separation is adjusted correctly when a slight resistance is felt on the document /BRE.

Pull knob B back again when ready.
4. SIDE GUIDE ADJUSTMENT

To adjust the side guides proceed as follows:
• take a stack of about 20 documents/BRE's and place them in the feeder tray (Fig. 4). BRE's with flap down and leading.
• adjust the side guides by turning the thumbwheel A to provide enough space to move freely. Too much play causes skewing.

5. FILLING THE MAXIFEEDER

To fill the MaxiFeeder proceed as follows:
• squeeze the two blue handles B and C (Fig. 4)
• shift the feeding plate D to the rear position.
• fan the documents and place them in the feeder tray. BRE's with flap down and leading.
The feeding plate assembly will be shifted up automatically (when the system starts processing) until documents/BRE's are underneath the rubber paper pullers.

Note: when filling the MaxiFeeder be sure that the document/BRE's are positioned parallel (see Fig. 4) in relation to the feed plate to ensure correct feeding.

6. JOB SETTINGS

To make use of a MaxiFeeder it is not necessary to (re-)program the jobs. The MaxiFeeder is auto-detected by the system.
7. **FAULT FINDING**

When the feeder has not been detected by the system, check if the connector has been connected correctly and switch the SI 68 off and on.

8. **MAINTENANCE**

8.1 **Servicing**

Disconnect the mains supply before performing any maintenance.

The user must not attempt to service the appliance beyond that described in this operator manual. All other servicing must be carried out by qualified service personnel only. Please contact your authorized distributor.

8.2 **General cleaning**

The machine must be kept in proper condition by regularly removing dust, paper remains, etc.
9. SPECIFICATIONS

This operator manual refers to machines as from machine number 04 DP-5001 or higher.

Machine specifications
Model: MaxiFeeder MF-2
Type: high capacity feeder for SI 68

Overall dimensions
- height: 210 mm (8.3 inch)
- width: 285 mm (11.2 inch)
- length: 425 mm (16.7 inch)

Weight: 5.05 kg (11.1 lbs)
Noise level: refer to Operator Manual SI 68

Hopper capacity: 1200 sheets A5 80 grs., 320x Business Reply Envelopes (BRE)

Operating temperature: 10 °C - 40°C (50°F - 104 °F)
Humidity: 30%-80%

Power consumption: low voltage supplied by the SI 68

CB Certificate conform IEC 60950.
Conform NEN-EN-IEC 60950 and derivates.

Document/BRE insert specifications
Refer to Operator manual SI 68.

EC DECLARATION OF CONFORMITY FOR ELECTRICAL PRODUCTS
(According to Annex III B of the Low Voltage Directive)

Manufacturer: Neopost Industrie BV
Address: De Tijen 3, 9201 BX Drachten
The Netherlands,
herewith declares that the:

MF-2,
which this declaration refers to, is in accordance with:
• the conditions of the Low Voltage Directive 73/23/EEC, modified by the directive 93/68/EEC,
and the following Directive:
• EMC Directive 89/336/EEC, modified by the directives 91/263/EEC, 92/31/EEC and 93/68/EEC.

Drachten, 2004
J.F.M.E. van Stratum
Managing Director

This is a class A product. In a domestic environment this product may cause radio interference in which case the user may be required to take adequate measures.

Note: this equipment has been tested and found to comply with the limits for class A digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with this instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.